



# ASH MANOR SCHOOL

Manor Road Ash Surrey GU12 6QH  
Telephone (01252) 353900 Facsimile (01252) 353908  
Headteacher: A Bailey BSc, PGCE, NPQH



HML/cgb

25<sup>th</sup> September 2023

Dear Parent/Carer

Thursday 12<sup>th</sup> October marks the beginning of the first set of written Pre-Public Examinations (PPE1s) for Year 11 students. The exam timetable below shows when each paper is being sat during PPE1. Students will all be given an individual timetable detailing their own specific exams including start times, on Tuesday 3<sup>rd</sup> October 2023.

From lunchtime on Thursday 12<sup>th</sup> October 2023, students will only be required in school when they have an exam and will be able to study at home during the periods they do not. All students will take exams during periods 3 and 4 as these are full year group subjects. Normal lessons will resume on Monday 6<sup>th</sup> November 2023.

Some exams will take place on Tuesday 10<sup>th</sup> October and Wednesday 11<sup>th</sup> October. If students do not take these subjects, they will be in normal lessons. There is no exam for Health and Social Care, Drama or IT but students should check their individual timetables carefully as they may be required in school for additional lessons.

Week	Day	Date	1, 2	3, 4	5, 6
2	Tuesday	10th Oct	Product Design, Photography, Textiles (opt C) All other students in normal lessons		
2	Wednesday	11th Oct	Art, Textiles (opt B) All other students in normal lessons		
2	Thursday	12th Oct	All students in normal lessons	English Lit P1	PE Paper 1
2	Friday	13th Oct	Computer Sci. P1	Biology P1	Business P1, Econ P1
1	Monday	16th Oct	Geography P1	Maths P1	History, Anc. History P1
1	Tuesday	17th Oct	Media P1	English Lit P2	Home study
1	Wednesday	18th Oct	Further Maths P1	Maths P2	RE P1
1	Thursday	19th Oct	Music, Dance	Chemistry P1	Food
1	Friday	20th Oct	Geography P2	Physics P1	French, Spanish (Listening & Reading)
Half term					
2	Monday	30 <sup>th</sup> Oct	PE P2	Biology P2	English Lan P1
2	Tuesday	31 <sup>st</sup> Oct	Geography P3	Chemistry P2	History, Anc. History P2
2	Wednesday	1 <sup>st</sup> Nov	French, Spanish (Writing)	English Lan P2	Further Maths P2
2	Thursday	2 <sup>nd</sup> Nov	Media P2	Physics P2	RE P2
2	Friday	3 <sup>rd</sup> Nov	Computer Sci P2	Maths P3	Business P2, Econ P2,

[www.ashmanorschool.com](http://www.ashmanorschool.com)



Educational Outcomes Award 2013



Students should carefully check the start and finish time of each exam on their timetables. The start time is the time that the exam will actually begin, therefore **students need to be in school and lining up on the playground at least 10 minutes before the start time**. If exams do not begin on time, they may run into break/lunch. It is imperative therefore, that students eat a good breakfast before coming to school each day. Students who do not have an afternoon exam must leave school site by 1pm. Some afternoon exams will finish before 3pm and students must leave the school site at the end of the exam. It may also be that an exam will finish slightly beyond the 3:00pm end of the school day; students can leave site as soon as their exam has finished. If necessary, students may need to make alternative arrangements for getting home.

If your child qualifies for access arrangements, such as extra time, you will receive a separate letter confirming these arrangements from the SEND department. Therefore students should check their own timetables carefully and go to the correct room for their exam. Students are encouraged to make full use of any access arrangements that are put in place.

If you require your child to stay at school to study independently rather than study at home, please contact us using the contact form on the website. The student should report to Student Reception and a quiet study space will be provided.

It is also important to note that students will need to conduct themselves as if these are official exams. Any malpractice is very rare but please remind your child that no electronic devices or watches of any kind are allowed in the exam hall. Students must leave mobile phones in their bags and must not be wearing any form of earphones. All exam rules must be followed. Students will be provided with information on this when they receive their exam timetables. If students have any questions, their form tutors will be happy to support them with this.

It is the students' responsibility to ensure they have the correct equipment for each exam. This includes several working black pens and mathematical equipment, including a calculator, when it is required. Pencil cases and water bottles must be clear and not include any labels or writing.

Please also be aware that we run these exams in the same way that GCSEs will be run in the summer. Therefore, students' legal name, not their preferred name, will appear on their timetable and seating plans.

We wish the students every success in these examinations and look forward to sharing the results with you.

Yours faithfully,

Mrs H. McGill  
Assistant Headteacher